

# **QSS Customer Education**



## **Welcome to the Budget Development #1 Webinar a QSS-sponsored Paid Webinar**

The **Budget Development #1** webinar gives an introduction and review of the Budget Development system, and is the first of two **QSS** Budget Development workshops presented in January. The second workshop, **Budget Development #2**, explores more advanced topics and will follow one week later.

### ***When is it?***

Thursday, **January 16, 2014**, from **10:00 am** to **12:00 pm** (Pacific)

### ***Who might be interested?***

Budget and Accounting staff, Chief Business officials, and Technical Support staff

### ***Why attend?***

The **Budget Development #1** webinar covers:

- Maintaining models
- Transferring accounts and budgets to/from Budget Development
- Using Quick Entry to maintain budgets
- Using Account Maintenance to maintain budgets
- Adjusting budgets by Percentage Method
- Generating a Comparative Budget Report
- Other topics related to Budget Development, as time allows

### ***What does it cost to attend?***

- **\$250** for each participant logging into the webinar.

### ***How to register?***

- Complete the registration form included with this flyer and return it to **QSS no later than January 9, 2014.**
- Include with the registration form a PO or check for **\$250** for each participant logging into the webinar.

### ***How to attend online?***

- Please refer to the registration form included with this flyer.