

# QSS Customer Education



## **Welcome to the Retirement Introduction and Overview Webinar**

The **Retirement Introduction and Overview** webinar, sponsored by the QSSUG Finance/Personnel Committee, provides a general introduction to the QSS/OASIS Retirement software.

### ***When is it?***

Tuesday, **November 18, 2014** from **10:00 am to 12 noon** (Pacific).

### ***Who might be interested?***

HR/Payroll administrators and staff; Business Services administrators; Technical Support staff; other staff interested in learning more about QSS/OASIS Retirement.

### ***Why attend?***

The **Retirement Introduction and Overview** webinar covers:

- Maintaining STRS/PERS reporting period control
- Loading STRS/PERS transactions from payroll history
- Reviewing recent enhancements to the Retirement software
- Requesting pre-lists, final report and data file
- Maintaining employee retirement data and information
- Managing the Retirement Master and STRS/PERS data
- Entering comments (if available)
- Entering Substitute and Accumulator transactions (if available)
- Requesting retirement reports and miscellaneous jobs
- Managing my|CalPERS data and generating my|CalPERS XML payroll files
- Performing additional edits/cross-checks for my|CalPERS
- Generating pre-payroll STRS/PERS reports and data files

### ***What does it cost to attend this webinar?***

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.
- **Non-members** of the F/P Committee: **\$250** per registration must be **pre-paid**. Mail a check payable to:

**Quintessential School Systems  
867 American Street, 2nd Floor  
San Carlos, CA 94070**

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Catherine Hawes, [CatherineH@sutter.k12.ca.us](mailto:CatherineH@sutter.k12.ca.us) or Lisa Knight, [LKnight@ccoe.net](mailto:LKnight@ccoe.net)).