

QSS Customer Education



Welcome to the Beginning Fixed Assets Webinar

The **Beginning Fixed Assets** webinar, sponsored by the QSSUG Purchasing, Stores and Fixed Assets (PSFA) Committee, will provide end-users with an introduction to the QSS/OASIS Fixed Assets module.

When is it?

Thursday, **October 13, 2016** from **10:00 am** to **12 noon** (Pacific).

Who might be interested?

Purchasing Administrators and staff; Business and Accounts Payable Administrators and staff; Warehouse Administrators and staff; Technical Support staff; other staff interested in an introduction to the QSS/OASIS Fixed Assets module from an end-user perspective.

Why attend?

The **Beginning Fixed Assets** webinar covers:

- Searching for Fixed Assets records using various search criteria
- Using the Grid Output feature
- Adding, Copying and Deleting Fixed Assets records
- Maintaining and changing Fixed Asset records
- Running Fixed Assets reports

What does it cost to attend this webinar?

- **Members** of the QSSUG PSFA Committee: no charge; **compliments** of the Committee.
- **Non-members** of the PSFA Committee: **\$250** per registration must be **pre-paid**. Mail a check payable to:

**Quintessential School Systems
867 American Street, 2nd Floor
San Carlos, CA 94070**

If you don't know if your organization is a member of the **PSFA Committee**, please contact your technology support staff, or contact a **PSFA Committee co-chair** (Linda Crawford, LCrawford@stancoe.org or Keri Pintches, KPintches@orangeusd.org).

Will this webinar be recorded?

This webinar is scheduled to be recorded for later viewing. It takes a few days to process the recording and make it available in QCC. Within approximately one (1) week of the live broadcast, you'll be able to view it by clicking the link on the QCC "Help+Video" menu.