



Fiscal Year Transition Tasks – sponsored by Harris School Solutions

QSS/OASIS Customer Education

Summary

Learn what tasks are required to close out one fiscal year and begin a new fiscal year in these QSS/OASIS software systems: :

- Core Financial
- Accts. Payable/Accts. Receivable/IBM
- Stores
- Payroll
- Position Control
- Retirement
- Absence Tracking
- Benefits Management
- Job History
- System Security

When and Where

- Tuesday, May 1, 2018 from 9:00am to 4:00pm (Pacific). Presenter: Don Hemwall.
- **Sacramento County Office of Education, Conference Center Room X, 3661 Whitehead Street, Suite 100, Mather, CA 95655.**
- Contact Marie Wagnon at 916-228-2343 with questions about the Sacramento, CA area.

Intended Audience

Business Services, Accounts Payable, Accounts Receivable, Stores, Human Resources, Retirement, IT, and all other staff involved in closing out one fiscal year and beginning a new one in QSS/OASIS.

Cost

- **\$250** per participant

Registration and Payment

- Complete the registration form included with this flyer and **email** it on or before the registration deadline (**Wednesday, April 25, 2018**) to: HSSPSTeam@HarrisComputer.com. Registrations accepted on a first-come, first served basis. **COE's should use one form for all registrants under their jurisdiction.** Last-minute substitutions permitted. **No refunds made for cancellations.**
- Refer to the enclosed Registration form for payment instructions.
 - **Email** a Purchase Order (made out to Harris School Solutions, 2011 Renaissance Blvd., Suite 100, King of Prussia, PA, 19406) to HSSPSTeam@HarrisComputer.com
 - ***OR*** mail **one** check (payable to **Harris School Solutions**) to **Harris School Solutions, PO Box 74008484, Chicago, IL, 60674-8484.**
 - **Before mailing, write the name and date of the seminar on your check, and e-mail scanned copies of the check and registration form to:** HSSPSTeam@HarrisComputer.com.

For more information

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