



HARRIS
School Solutions

HSS
Webinar
January 17, 2020

New W4 for Year 2020

W4 Processing Release Overview

- The new W4 software Release Version 1.61.1 w/hotfix
- Last updated January 15, 2020 9:45 am
Build 14.5
- Server only – no Client update

New W4 for Year 2020

General Overview

- IRS publications and forms for 2020 (Publication 15-T | Form W4)
 - <https://www.irs.gov/pub/irs-pdf/p15t.pdf>
 - <https://www.irs.gov/pub/irs-pdf/fw4.pdf>
- Software changes to the Employee Maintenance W4 screen
- Software changes to Tax Tables
HR Code Maintenance #2 / United States – Income Tax (TT01/C)
- Software changes to Payroll calculations (pay002)
- Software changes to the Payroll Pre-List (pay510)
- Future software changes Q2
 - W4 data split from Control data
 - Tax Tables will include the additional Exemption fields

FAQ's for Form W4

General FAQs

✓ 1. Why redesign Form W-4?

The new design reduces the form's complexity and increases the transparency and accuracy of the withholding system. While it uses the same underlying information as the old design, it replaces complicated worksheets with more straightforward questions that make accurate withholding easier for employees.

✓ 2. What happened to withholding allowances?

Allowances are no longer used for the redesigned Form W-4. This change is meant to increase transparency, simplicity, and accuracy of the form. In the past, the value of a withholding allowance was tied to the amount of the personal exemption. Due to changes in law, currently you cannot claim personal exemptions or dependency exemptions.

✓ 3. Are all employees required to furnish a new Form W-4?

No. Employees who have furnished Form W-4 in any year before 2020 are not required to furnish a new form merely because of the redesign. Employers will continue to compute withholding based on the information from the employee's most recently furnished Form W-4.

FAQ's for Form W4

Employer FAQs

✓ **15. Are new employees first paid after 2019 required to use the redesigned form?**

Yes. All new employees first paid after 2019 must use the redesigned form. Similarly, any other employee who wishes to adjust their withholding must use the redesigned form.

✓ **16. How do I treat new employees first paid after 2019 who do not furnish a Form W-4?**

New employees first paid after 2019 who fail to furnish a Form W-4 will be treated as a single filer with no other adjustments. This means that a single filer's standard deduction with no other entries will be taken into account in determining withholding. This treatment also generally applies to employees who previously worked for you who were rehired in 2020 and did not furnish a new Form W-4.

✓ **17. What about employees paid prior to 2020 who want to adjust withholding from their pay dated January 1, 2020, or later?**

Employees must use the redesigned form.

FAQ's for Form W4

✓ 18. May I ask all of my employees paid before 2020 to furnish new Forms W-4 using the redesigned version of the form?

Yes. You may ask, but as part of the request you should explain that:

- they are not required to furnish a new Form W-4, and
- if they do not furnish a new Form W-4, withholding will continue based on a valid form previously furnished.

For those employees who furnished forms before 2020 and who do not furnish a new one after 2019, you must continue to withhold based on the forms previously furnished. You are not permitted to treat employees as failing to furnish Forms W-4 if they don't furnish a new Form W-4. Note that special rules apply to Forms W-4 claiming exemption from withholding.

✓ 19. Will there still be an adjustment for nonresident aliens?

Yes. The IRS will provide instructions in the 2020 Publication 15-T, Federal Income Tax Withholding Methods, on the additional amounts that should be added to wages to determine withholding for nonresident aliens. Additionally, nonresident alien employees should continue to follow the special instructions in Notice 1392 when completing their Forms W-4.

✓ 20. When can we start using the new 2020 Form W-4?

The new 2020 Form W-4 can be used now with respect to wages to be paid in 2020.

Form W4

Form W-4 Department of the Treasury Internal Revenue Service	Employee's Withholding Certificate		OMB No. 1545-0074
	▶ Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. ▶ Give Form W-4 to your employer. ▶ Your withholding is subject to review by the IRS.		
Step 1: Enter Personal Information	(a) First name and middle initial	Last name	(b) Social security number
	Address		▶ Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov .
	City or town, state, and ZIP code		
	(c) <input type="checkbox"/> Single or Married filing separately		
<input type="checkbox"/> Married filing jointly (or Qualifying widow(er))			
<input type="checkbox"/> Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)			

Complete Steps 2–4 **ONLY** if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, when to use the online estimator, and privacy.

Step 2: Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

Multiple Jobs or Spouse Works Do **only one** of the following.

(a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3–4); or

(b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or

(c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld ▶

TIP: To be accurate, submit a 2020 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator.

Complete Steps 3–4(b) on Form W-4 for only **ONE** of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3–4(b) on the Form W-4 for the highest paying job.)

Form W4

Step 3: Claim Dependents	If your income will be \$200,000 or less (\$400,000 or less if married filing jointly):		
	Multiply the number of qualifying children under age 17 by \$2,000 ▶	\$	
	Multiply the number of other dependents by \$500 ▶	\$	
	Add the amounts above and enter the total here	3	\$
Step 4 (optional): Other Adjustments	(a) Other income (not from jobs). If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income		
		4(a)	\$
	(b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here		
		4(b)	\$
	(c) Extra withholding. Enter any additional tax you want withheld each pay period		
		4(c)	\$
Step 5: Sign Here	Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.		
	▶ Employee's signature (This form is not valid unless you sign it.)		▶ Date
Employers Only	Employer's name and address	First date of employment	Employer identification number (EIN)

For Privacy Act and Paperwork Reduction Act Notice, see page 3.

Cat. No. 10220Q

Form **W-4** (2020)

Form W4 – Worksheet Step 2(b)

Step 2(b) – Multiple Jobs Worksheet *(Keep for your records.)*



If you choose the option in Step 2(b) on Form W-4, complete this worksheet (which calculates the total extra tax for all jobs) on **only ONE** Form W-4. Withholding will be most accurate if you complete the worksheet and enter the result on the Form W-4 for the highest paying job.

Note: If more than one job has annual wages of more than \$120,000 or there are more than three jobs, see Pub. 505 for additional tables; or, you can use the online withholding estimator at www.irs.gov/W4App.

- 1 Two jobs.** If you have two jobs or you're married filing jointly and you and your spouse each have one job, find the amount from the appropriate table on page 4. Using the "Higher Paying Job" row and the "Lower Paying Job" column, find the value at the intersection of the two household salaries and enter that value on line 1. Then, **skip** to line 3

1 \$

- 2 Three jobs.** If you and/or your spouse have three jobs at the same time, complete lines 2a, 2b, and 2c below. Otherwise, skip to line 3.

 - a** Find the amount from the appropriate table on page 4 using the annual wages from the highest paying job in the "Higher Paying Job" row and the annual wages for your next highest paying job in the "Lower Paying Job" column. Find the value at the intersection of the two household salaries and enter that value on line 2a

2a \$

 - b** Add the annual wages of the two highest paying jobs from line 2a together and use the total as the wages in the "Higher Paying Job" row and use the annual wages for your third job in the "Lower Paying Job" column to find the amount from the appropriate table on page 4 and enter this amount on line 2b

2b \$

 - c** Add the amounts from lines 2a and 2b and enter the result on line 2c

2c \$

- 3** Enter the number of pay periods per year for the highest paying job. For example, if that job pays weekly, enter 52; if it pays every other week, enter 26; if it pays monthly, enter 12, etc.

3

- 4 Divide** the annual amount on line 1 or line 2c by the number of pay periods on line 3. Enter this amount here and in **Step 4(c)** of Form W-4 for the highest paying job (along with any other additional amount you want withheld)

4 \$

Form W4 – Worksheet Step 4(b)

Step 4(b) – Deductions Worksheet *(Keep for your records.)*



- | | | | |
|---|---|---|---|
| 1 | Enter an estimate of your 2020 itemized deductions (from Schedule A (Form 1040 or 1040-SR)). Such deductions may include qualifying home mortgage interest, charitable contributions, state and local taxes (up to \$10,000), and medical expenses in excess of 7.5% of your income | 1 | \$ <input style="width: 100px;" type="text"/> |
| 2 | Enter: $\left\{ \begin{array}{l} \bullet \$24,800 \text{ if you're married filing jointly or qualifying widow(er)} \\ \bullet \$18,650 \text{ if you're head of household} \\ \bullet \$12,400 \text{ if you're single or married filing separately} \end{array} \right\}$ | 2 | \$ <input style="width: 100px;" type="text"/> |
| 3 | If line 1 is greater than line 2, subtract line 2 from line 1. If line 2 is greater than line 1, enter "-0-" | 3 | \$ <input style="width: 100px;" type="text"/> |
| 4 | Enter an estimate of your student loan interest, deductible IRA contributions, and certain other adjustments (from Part II of Schedule 1 (Form 1040 or 1040-SR)). See Pub. 505 for more information | 4 | \$ <input style="width: 100px;" type="text"/> |
| 5 | Add lines 3 and 4. Enter the result here and in Step 4(b) of Form W-4 | 5 | \$ <input style="width: 100px;" type="text"/> |

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. Internal Revenue Code sections 3402(f)(2) and 6109 and their regulations require you to provide this information; your employer uses it to determine your federal income tax withholding. Failure to provide a properly completed form will result in your being treated as a single person with no other entries on the form; providing fraudulent information may subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation; to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws; and to the Department of Health and Human Services for use in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.

US Tax Tables in QCC for 2020

Federal Income Tax (TT01) 98 - Trailway Community Schools QSS/OASIS

File Options

Payroll Tax Rate Maintenance
Federal Income Tax

30 records
01/01/2020 : FEDERAL 01/01/2020

Effective Date 01/01/2020 Description FEDERAL 01/01/2020

Amount for one Withholding allowance 4,300.00 (Annual)

Supplemental tax rate 22.00%

EIC Withholding SINGLE pre-2020 W4 Withholding MARRIED pre-2020 W4 Withholding SINGLE Withholding MARRIED Withholding HEAD OF HOUSEHOLD Non-Resident Alien New EIC

Percentage Method of Withholding (Annual Payroll Period)

(a) SINGLE person (including head of household)

Wages The amount of income tax to withhold is:

Not over	3,800		\$0		
Over-	3,800	But not over-		of excess over-	
	13,675	13,675	987.00	plus 10.00%	3,800
	43,925	43,925	4,617.50	plus 22.00%	43,925
	89,325	89,325	14,605.50	plus 24.00%	89,325
	167,100	167,100	33,271.50	plus 32.00%	167,100
	211,150	211,150	47,367.50	plus 35.00%	211,150
	522,200	522,200	156,235.00	plus 37.00%	522,200
	0	0	0.00	plus .00%	0
	0	0	0.00	plus .00%	0

Yr: 2020 Dist: 98 Site: 00 GS: W 1/16/2020 2:36:22 PM

US Tax Tables in QCC for 2020

Federal Income Tax (TT01) 98 - Trailway Community Schools QSS/OASIS

File Options

Payroll Tax Rate Maintenance
Federal Income Tax

30 records
01/01/2020 : FEDERAL 01/01/2020

Effective Date 01/01/2020 Description FEDERAL 01/01/2020

Amount for one Withholding allowance 4,300.00 (Annual)

Supplemental tax rate 22.00%

EIC Withholding SINGLE pre-2020 W4 **Withholding MARRIED pre-2020 W4** Withholding SINGLE Withholding MARRIED Withholding HEAD OF HOUSEHOLD Non-Resident Alien New EIC

Percentage Method of Withholding (Annual Payroll Period)

(b) MARRIED person

Wages The amount of income tax to withhold is:

Not over	11,900	0			
Over-	But not over-			of excess over-	
11,900	31,650		10.00%	11,900	
31,650	92,150	1,975.00	plus 12.00%	31,650	
92,150	132,950	9,235.00	plus 22.00%	92,150	
132,950	338,500	29,211.00	plus 24.00%	132,950	
338,500	426,600	66,543.00	plus 32.00%	338,500	
426,600	633,950	94,735.00	plus 35.00%	426,600	
633,950	9,999,999	167,307.50	plus 37.00%	633,950	
0	0	0.00	plus .00%	0	
0	0	0.00	plus .00%	0	

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US Tax Tables in QCC for 2020

Federal Income Tax (TT01) 98 - Trailway Community Schools QSS/OASIS

File Options

Payroll Tax Rate Maintenance
Federal Income Tax

30 records
01/01/2020 : FEDERAL 01/01/2020

Effective Date 01/01/2020 Description FEDERAL 01/01/2020

Amount for one Withholding allowance 4,300.00 (Annual)

Supplemental tax rate 22.00%

EIC Withholding SINGLE pre-2020 W4 Withholding MARRIED pre-2020 W4 **Withholding SINGLE** Withholding MARRIED Withholding HEAD OF HOUSEHOLD Non-Resident Alien New EIC

Standard Withholding Rate Schedules

(a) SINGLE person

Wages The amount of income tax to withhold is:

Not over 3,800 \$0

Over-	But not over-		plus	%	of excess over-
3,800	13,875	10.00			3,800
13,875	43,925	987.50	plus	12.00	13,875
43,925	89,325	4,617.50	plus	22.00	43,925
89,325	167,100	14,605.50	plus	24.00	89,325
167,100	211,150	33,271.50	plus	32.00	167,100
211,150	522,200	47,367.50	plus	35.00	211,150
522,200	9,999,999	156,235.00	plus	37.00	522,200
0	0	0.00	plus	.00	0
0	0	0.00	plus	.00	0

Form W-4, Step 2, Checkbox, Withholding Rate Schedules

(a) SINGLE person

Wages The amount of income tax to withhold is:

Not over 6,200 \$0

Over-	But not over-		plus	%	of excess over-
6,200	11,138	10.00			6,200
11,138	26,263	493.75	plus	12.00	11,138
26,263	48,963	2,308.75	plus	22.00	26,263
48,963	87,850	7,302.75	plus	24.00	48,963
87,850	109,875	16,635.75	plus	32.00	87,850
109,875	265,400	23,683.75	plus	35.00	109,875
265,400	9,999,999	78,117.50	plus	37.00	265,400
0	0	0.00	plus	.00	0
0	0	0.00	plus	.00	0

Yr: 2020 Dist: 98 Site: 00 GS: W 1/16/2020 2:40:19 PM

US Tax Tables in QCC for 2020

Federal Income Tax (TT01) 98 - Trailway Community Schools QSS/OASIS

File Options

Payroll Tax Rate Maintenance
Federal Income Tax

30 records
01/01/2020 : FEDERAL 01/01/2020

Effective Date 01/01/2020 Description FEDERAL 01/01/2020

Amount for one Withholding allowance 4,300.00 (Annual)

Supplemental tax rate 22.00%

EIC Withholding SINGLE pre-2020 W4 Withholding MARRIED pre-2020 W4 Withholding SINGLE Withholding MARRIED Withholding HEAD OF HOUSEHOLD Non-Resident Alien New EIC

Standard Withholding Rate Schedules

(b) MARRIED person

Wages The amount of income tax to withhold is:

Not over 11,900 \$0

Over-	But not over-		plus	%	of excess over-
11,900	31,650		10.00	%	11,900
31,650	92,150	1,975.00	12.00	%	31,650
92,150	182,950	9,235.00	22.00	%	92,150
182,950	338,500	29,211.00	24.00	%	182,950
338,500	426,600	66,543.00	32.00	%	338,500
426,600	633,950	94,735.00	35.00	%	426,600
633,950	9,999,999	167,307.50	37.00	%	633,950
0	0	0.00	.00	%	0
0	0	0.00	.00	%	0

Form W-4, Step 2, Checkbox, Withholding Rate Schedules

(b) MARRIED person

Wages The amount of income tax to withhold is:

Not over 12,400 \$0

Over-	But not over-		plus	%	of excess over-
12,400	22,275		10.00	%	12,400
22,275	52,525	987.50	12.00	%	22,275
52,525	97,925	4,617.50	22.00	%	52,525
97,925	175,700	14,805.50	24.00	%	97,925
175,700	219,750	33,271.50	32.00	%	175,700
219,750	323,425	47,367.50	35.00	%	219,750
323,425	9,999,999	83,653.75	37.00	%	323,425
0	0	0.00	.00	%	0
0	0	0.00	.00	%	0

Yr: 2020 Dist: 98 Site: 00 GS: W 1/16/2020 2:41:02 PM

US Tax Tables in QCC for 2020

Federal Income Tax (TT01) 98 - Trailway Community Schools QSS/OASIS

File Options

Payroll Tax Rate Maintenance
Federal Income Tax

30 records
01/01/2020 : FEDERAL 01/01/2020

Effective Date 01/01/2020 Description FEDERAL 01/01/2020

Amount for one Withholding allowance 4,300.00 (Annual)

Supplemental tax rate 22.00%

EIC Withholding SINGLE pre-2020 W4 Withholding MARRIED pre-2020 W4 Withholding SINGLE Withholding MARRIED **Withholding HEAD OF HOUSEHOLD** Non-Resident Alien New EIC

Standard Withholding Rate Schedules

(c) HEAD OF HOUSEHOLD

Wages The amount of income tax to withhold is:

Not over 10,050 \$0

Over-	But not over-		plus	%	of excess over-
10,050	24,150			10.00%	10,050
24,150	63,750	1,410.00		12.00%	24,150
63,750	95,550	6,162.00		22.00%	63,750
95,550	173,350	13,158.00		24.00%	95,550
173,350	217,400	31,830.00		32.00%	173,350
217,400	528,450	45,926.00		35.00%	217,400
528,450	9,999,999	154,793.50		37.00%	528,450
0	0	0.00		.00%	0
0	0	0.00		.00%	0

Form W-4, Step 2, Checkbox, Withholding Rate Schedules

(c) HEAD OF HOUSEHOLD

Wages The amount of income tax to withhold is:

Not over 9,325 \$0

Over-	But not over-		plus	%	of excess over-
9,325	16,375			10.00%	9,325
16,375	36,175	705.00		12.00%	16,375
36,175	52,075	3,081.00		22.00%	36,175
52,075	90,975	6,579.00		24.00%	52,075
90,975	113,000	15,915.00		32.00%	90,975
113,000	268,525	22,963.00		35.00%	113,000
268,525	9,999,999	77,396.75		37.00%	268,525
0	0	0.00		.00%	0
0	0	0.00		.00%	0

Yr: 2020 Dist: 98 Site: 00 GS: W 1/16/2020 2:41:38 PM

US Tax Tables in QCC for 2020

Federal Income Tax (TT01) 98 - Trailway Community Schools QSS/OASIS

File Options

Payroll Tax Rate Maintenance
Federal Income Tax

30 records
01/01/2020 : FEDERAL 01/01/2020

Effective Date 01/01/2020 Description FEDERAL 01/01/2020

Amount for one Withholding allowance 4,300.00 (Annual)

Supplemental tax rate 22.00%

EIC Withholding SINGLE pre-2020 W4 Withholding MARRIED pre-2020 W4 Withholding SINGLE Withholding MARRIED Withholding HEAD OF HOUSEHOLD **Non-Resident Alien** New EIC

Percentage Method of Withholding (Annual Payroll Period)

Non-Resident Aliens Enable NRA Table? Y / N

Wage Adjustment 8,100

Over-	But not over-	The amount of income tax to withhold is: of excess over-			
0	3,800	0.00	+/-	.00%	
3,800	13,675	0.00	+/-	10.00%	3,800
13,675	43,925	987.50	+/-	12.00%	13,675
43,925	98,325	4,617.50	+/-	22.00%	43,925
98,325	167,100	14,606.50	+/-	24.00%	98,325
167,100	211,150	33,271.50	+/-	32.00%	167,100
211,150	522,200	47,367.50	+/-	35.00%	211,150
522,200	9,999,999	156,235.00	+/-	37.00%	522,200
0	0	0.00	+/-	.00%	
0	0	0.00	+/-	.00%	

Yr: 2020 Dist: 98 Site: 00 GS: W 1/16/2020 2:42:13 PM

Employee Maintenance W4 for 2020

W4/Control 98 - Trailway Community Schools QSS/OASIS

File Options Navigation Window

Kinnach, Dermot S 961-66-0573 005885 ChangeMode

Show SSN BAD-11/13/2014-15:45:53

This Box indicates 2020 W4 **Check this box to use 2020 Tax Tables**

Uncheck to save the Control Data only Checkbox 2c

2020 W4 (Currently N In record) Uncheck this if you are only changing control information

Toggle Lock/Change for State Exemptions **Boxes on the W4 form. Click on the label for help.**

	Status	Exemptions	Tax-CC	E X E M P T			Special Tax Rules	Box 3	Box 4a	Box 4b	Box 4c	Hold/Ignore	Deduction Schedule
Federal:	S	04 00	00	Y	A	N	0.00	0.00	0.00	0.00	0.00		
State:	S	04 00	05				0.00	0.00	0.00	0.00	0.00		
County:													
City:													
Local:													

Control Information

Check sort: 0141 - Scofield Elementary Alt check sort: 0141 - Scofield Elementary

Pay code: 03 - CLASSIFIED HOURLY/MONTHLY Primary RS: 12 - PERS PEPPRA (OASDI MEMBER) Unit: 000

Ret code: 0860006 Secondary RS: 00 - NO CODE Unit: 000

Pay schedule: M-11 - 11 MONTHS Statutory ded: CL-FP - CLASS FICA PERS

DPO: N SU1: 1 - Regular funding EIC: Sub: 0 - Not sub

Control group: CLHE - CLASSIFIED ALPHA - HE-HZ

Ret rate: 0.000000 Member ID:

User def (1): 012810 (2) 012810 (3) (4) (5)

Pending ret: SMF status/date:

ACA Class

Current:	2110
Previous:	0000
Model:	0000

To change only the Control data and not update the W4 data remove the check above. The first time this is saved with the box checked a warning message will be displayed.

Yr: 2020 Dist: 98 Site: 00 GS: W 1/16/2020 4:17:55 PM

Employee Maintenance W4 for 2020

Click on label for Box 3

×

This is the sum of the amounts entered in Step 3. This will Reduce Annual Tax Withheld

OK

Click on label for Box 4a

×

Other Other Annual Income (not from jobs)

OK

Click on label for Box 4b

×

Annual Deduction amount (Box 4b)

OK

Click on label for Box 4c

×

Extra Withholding

OK

Pay510 changes – W4 for 2020

- Update to the Pay510 Report
 - New Values in the Pay510
 - FA = (Box4a/number of pay periods a year)
 - FR = (Box4b/number of pay periods a year)
 - RF = (Box3/number of pay periods a year)
 - FT= Federal Tax Withheld – RF
 - AF= Box4C
 - 2C = Y if 2C box is check / Blank is no value is indicated
 - W4= 2020 or 2019 to indicated Employee's W4 form
 - Note: If you have any presets or downloader definitions, these will be affected as a new line has been added.

```
44-2020-2C  
IS .00 MT 215.40 TS .00 RS 544.46 TO 7019.14 TR 924.15 AF .00 RI .00 ST 419.70 AS .00 OD .00 OR .00  
IS .00 MS 7542.40 MC 109.44 SD .00 SO 7019.14 MD .00 SB 2.00 RS 7779.00 RT 544.46 RB .00 RD 232.46 RP 5545.57
```

Vol-Ded 8700

Additional tax deductions on the W4 Screen are taken on all regular payrolls (but not on supplemental payrolls).

To use frequency codes that control when additional tax is taken, use Voluntary Deductions 8600 (Additional State Tax) and 8700 (Additional Federal tax) in the Pay Deduction Window of the PR screen instead of additional tax deductions on the W4 Screen.

If an employee has additional Federal tax on the W4 Screen AND a vol-ded (8700) deduction, BOTH are taken. The same rule (and caution) applies to additional deductions for state taxes, except that Pay Deduction code 8600 is used for additional state taxes

W4 Future Changes

- Q2 Updates
 - W4 to be split from Control data
 - Tax Tables – Additional Exemption amounts will be added