

Cindy Buck of Santa Clara County Office of Education and Catherine Hawes of Sutter County Superintendent of Schools, the co-chairpersons of the QSS Users Group Finance/Personnel Committee, have made arrangements with **Quintessential School Systems** to have the Finance/Personnel Committee sponsor the following **QSS** workshops on a variety of financial, budget, personnel, and payroll topics. All workshops will be presented using QSS ControlCenter (QCC) the graphical user interface (GUI) version of QSS/OASIS.

The schedule of **QSS** workshops sponsored by the Finance/Personnel Committee during 2009/10 includes the following full-day, in-person seminars:

Seminar Topic	Seminar Host Site	Date
Core Financial	Sutter County Superintendent of Schools	11/16/2009
Core Financial	San Luis Obispo County Office of Education	12/17/2009
Budget Development	Santa Clara County Office of Education	01/27/2010
Accounts Payable	Kern County Superintendent of Schools	02/03/2010
Accounts Payable	Sacramento County Office of Education	02/09/2010
Personnel Downloader/HR Query/HR Report Selector	Sacramento County Office of Education	02/17/2010
Payroll and the New PERS Reporting	El Dorado County Office of Education	02/19/2010
Standard Position Control	San Luis Obispo County Office of Education	03/15/2010
Standard Position Control	Yolo County Office of Education	03/17/2010
Fiscal Year Closing	Sacramento County Office of Education	04/14/2010
Human Resources	Kern County Superintendent of Schools	04/26/2010
Absence Tracking	Kern County Superintendent of Schools	04/27/2010

On-site seminars will begin at 9:00 AM and conclude no later than 4:00 PM. There will be an hour break for lunch and two smaller breaks mid-morning and mid-afternoon. Lunch is not provided. Registration for a full-day seminar for individuals from organizations that are members of the Finance/Personnel Committee is only \$25 per person. There will be a \$250 per person charge for each individual from an organization that is NOT a member of the Finance/Personnel Committee attending a full-day seminar.

The schedule of **QSS** workshops sponsored by the Finance/Personnel Committee during 2009/10 includes the following on-line webinars:

Webinar Topic	Date
Payroll Overview	12/01/2009
Core Financial	12/02/2009
Advanced Topics in Budget Development	01/05/2010

Webinar presentations will begin at 10:00 a.m. Pacific Time and last for approximately two (2) hours. Registration for webinars is free for each organization that is a member of the Finance/Personnel Committee. There will be a \$250 charge per webinar registration for organizations that are NOT members of the Finance/Personnel Committee.

Advance registration will be required for participation in all seminars and webinars. All registrations requiring tuition must be prepaid via check – no purchase orders or payment on site will be accepted. Flyers describing each workshop, including the registration details, will be distributed via e-mail and the QSS Users Group listserv, and posted on the **QSS** web site, approximately ten weeks prior to each workshop date whenever possible. Watch your e-mail for further updates in the near future.