

# QSS Customer Education



## ***Welcome to the Introduction to Enhanced Position Control Webinar***

You're invited to attend this webinar, offered by QSS and sponsored by the QSSUG Finance/Personnel Committee.

The **Introduction to Enhanced Position Control** webinar gives an introductory overview of important features that are part of the Enhanced **Position Control** software. The QSSUG Finance/Personnel Committee (F/P) invites members as well as non-members to attend this webinar.

### ***When is it?***

**Thursday, May 10, 2012** from 10:00 am to 12 noon (PDT).

### ***Who might be interested?***

Position Control system manager and supervisors; Staff familiar with the traditional version of Enhanced Position Control who want an introduction to the QCC version; Technical Support Staff; anyone else interested in Enhanced Position Control.

### ***Why attend?***

If you're not already using **QCC Enhanced Position Control**, this webinar will cover a brief overview of the version of Position Control that uses the Employee Maintenance program's Assignments/ENH (EA) module.

- Position Control – what is it?
- Broad overview of QSS-supported position control software
- Salary and benefits cost projections stemming from position control data
- Link between Position Control and Budget Development system
- Overview of QSS-supported position control software and the master files required to maintain position control data including, bonus codes, work calendars, salary schedules, employer-paid benefits definitions and district-authorized position records

If you're already using **Enhanced Position Control**, then this webinar will help new staff become familiar with the main ideas of **Enhanced Position Control**, and it can help current staff review some of the processes in Enhanced Position Control.

### ***What does it cost to attend this webinar?***

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.
- **Non-members** of the F/P Committee: **\$250** per registration that must be **pre-paid**. You'll need to mail a check to the **QSS** San Carlos office **prior** to the webinar.

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Cindy Patterson, [Cindy\\_Patterson@scooe.org](mailto:Cindy_Patterson@scooe.org) or Catherine Hawes, [CatherineH@sutter.k12.ca.us](mailto:CatherineH@sutter.k12.ca.us) ).

### ***How to register?***

**Participants must self-register.** To self-register:

- The email you received from **QSS** includes a link for online registration. Please use the link to register. You can also find the link posted on the QSSUG listserv and at [www.qss.com](http://www.qss.com).
- **After registering**, you'll automatically be approved. And, you'll receive a confirmation email from the registration site once you complete the registration.
  - Please carefully check that you've provided your correct email address
  - And, if this is your first time registering for a **QSS** webinar, please verify with your email administrator that you're allowed to receive emails from these registration sites -- CitrixOnline.com and GoToMeeting.com
- **QSS** will give the F/P Committee co-chairs a list of all webinar registrants to verify membership status. Co-chairs will contact any registrant who may have checked the wrong membership status.
- The **deadline for registrations** is **9:00am (PDT), Thursday, May 10, 2012**. Registrations won't be accepted after this time.

You can use **one registration** for a group of people who will view the webinar together on a single computer (either a stand-alone computer or one connected to projection equipment).

### ***How to attend online?***

Once you've registered, you'll receive a confirmation email with all the information you need. Leading up to the webinar, you'll also get reminder emails.

Webinar materials are available on the QSS/OASIS Webinars page of the Secure Support Area (SSA) around 24-48 hours prior. If you don't know how to access the **QSS** SSA, please check with your organization's technology support staff.

If you have additional questions about which equipment you need, or how to attend, please email Karen Brown at [karen@qss.com](mailto:karen@qss.com).

**Register now by clicking this link:** <https://www1.gotomeeting.com/register/846447961>

After registering you will receive a confirmation email containing information about joining the Webinar.

System Requirements: PC-based attendees - required: Windows(R) 7, Vista, XP or 2003

Server Macintosh(R)-based attendees required: Mac OS(R) X 10.5 or newer