

QSS Customer Education



Welcome to the Fixed Assets for End Users Webinar

The **Fixed Assets for End Users** webinar, sponsored by the QSSUG Purchasing, Stores and Fixed Assets (PSFA) Committee, will provide an overview of the QCC Fixed Assets module from an end-user perspective.

When is it?

Thursday, **February 21, 2013** from **10:00 am to 12 noon** (Pacific).

Who might be interested?

Purchasing Administrators and staff; Business and Accounts Payable Administrators and staff; Warehouse Administrators and staff; Technical Support staff; other staff interested in learning more about the Fixed Assets module from an end-user perspective.

Why attend?

The **Fixed Assets for End Users** webinar covers:

- Searching for Fixed Assets records
- Using the Grid Output feature
- Adding, Changing, Copying and Deleting Fixed Assets records
- Running Fixed Assets reports
- Integrating Fixed Assets software with Bar-Coding solutions
- Updating users on the Fixed Assets - Capital Assets System Upgrade project

What does it cost to attend this webinar?

- **Members** of the QSSUG PSFA Committee: no charge; **compliments** of the Committee.
- **Non-members** of the PSFA Committee: **\$250** per registration must be **pre-paid**. Mail a check to the **QSS** San Carlos office **prior** to the webinar.

If you don't know if your organization is a member of the **PSFA Committee**, please contact your technology support staff, or contact a **PSFA Committee co-chair** (Linda Crawford, LCrawford@stancoe.org or Rose Garcia, rosegarcia@berkeley.net).